# Member Access

Registering with Rotary's Member Access allows you to access online services and features. To ensure your personal information remains confidential, our online service requires you to log in to our secure environment with a unique email address and password. Once registered, you will have access to a variety of online services specific to your affiliation with Rotary International and The Rotary Foundation.

## What are the benefits of using Member Access?

These services may include:

- Making TRF contributions
- Registering for RI Meetings
- Viewing your TRF contribution/recognition history
- Managing your Rotary e-mail subscriptions
- Searching the online Official Directory

🖥 **See page 2 for list of information available through Member Access**

## Are Foundation reports accessible in Member Access?

Yes.  Rotary club and district officers have access to additional records and reports including the following Foundation Reports:

- Club Recognition Summary (CRS)
- EREY Eligibility Report (EREY)
- Monthly Contribution Report (MCR)
- PolioPlus District Challenge Report (Polio)
- Share Contribution Detail Report

👆 **Click on the name of the report above to download the "how to use" that report document**

🖥 **See page 2 for list of information available through Member Access**

**Note:** Club treasurers and club Foundation chairs also gain access after the club President adds them through their Member Access by "Updating Club Data."  These Foundation reports are also available upon request at the Contact Center

## How do I register?

Details on registering and answers to frequently asked questions can be found at
http://www.rotary.org/en/selfservice/Pages/faq.aspx

Note - You need a valid e-mail address to create an account. You will receive a verification e-mail with a hyperlink within 24 hours.  You must click the verification link to complete the registration process.  If you do not see the e-mail in your Inbox, check your Spam/Bulk/Junk folder.

| Contact Center Answers Foundation Inquiries |
|---|
| Toll free: +1-866-9ROTARY (+1-866-976-8279)          contact.center@rotary.org<br>Hours: Monday through Friday from 8 a.m. to 5 p.m. Central Time |
| ▪Provide Foundation reports including Monthly Contribution Reports (MCR), Club Recognition Summary (CRS), Donor Total Giving/Donor History, PolioPlus District Challenge Reports, and EREY Eligibility Reports<br>▪Respond to questions about donations, recognition points (FRPs), recognition, grants, and TRF programs<br>▪Primary contact for handling all Paul Harris Fellow (PHF) issues |

| 🖥 Member Access (MAP) | Rotarian | DG | DGE | DRFC | AGSC | Club President | Club Secretary | Club Foundation Chair | Club Treasurer |
|---|---|---|---|---|---|---|---|---|---|
| Contribute to TRF | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ |
| View your Contribution history | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ |
| Search the Online Official Directory | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ |
| Manage E-mail Preferences | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ |
| Register for meetings | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ |
| Daily Club Balance report | | ☑ | | | | ☑ | ☑ | | ☑ |
| Pay Semiannual Dues or Print Semiannual Report (SAR) | | | | | | ☑ | ☑ | | ☑ |
| View Current Semiannual Reports (SARs) | | ☑ | | | | | | | |
| View Club Recognition Summary (CRS) (for own club only) | | | | | | ☑ | ☑ | ☑ | ☑ |
| View Club Recognition Summaries (CRS) (for all clubs in the district) | | ☑ | ☑ | ☑ | ☑ | | | | |
| View MCR, SHARE, EREY Eligibility and Polio Reports | | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ | ☑ |
| Update Membership Data | | | | | | ☑ | ☑ | | |
| View Membership Data | | ☑ | ☑ | | | | | | |
| Update Club Data | | | | | | ☑ | ☑ | | |
| Fund Development Club Goal Report Form* | | ☑ | ☑ | ☑ | ☑ | ☑ | | | |
| View Incoming Officers | | ☑ | ☑ | | | | | | |
| View Trustee Service Award Recipients | | ☑ | | | | | | | |
| Review Club Data | | ☑ | ☑ | | | | | | |
| View Membership Histories | | ☑ | ☑ | | | | | | |
| District Governor's Forum | | ☑ | | | | | | | |
| District Governors-Elect Forum | | | ☑ | | | | | | |
| Humanitarian Grants District Support Forum | | ☑ | ☑ | ☑ | | | | | |
| Future Vision Pilot Districts | | ☑ | ☑ | ☑ | | | | | |
| Group Study Exchange Resource Forum | | | ☑ | | ☑ | | | | |

*Only DGs and DGEs can update the Fund Development Club Goal Report Form. DGs can update the form for their current term., and DGEs can update the form for their upcoming term.