

Grants Management Seminar

April 14, 2012

District Rotary Foundation Chair (DRFC): Pam Russell
District Grants Subcommittee Chair (DGSC): Philippe Lamoise
District District Grants Chair: Marge Cole
District Global Grants Chair: John Fistere

Topic	Presenter	Duration	Start	End
Introduction <i>Welcome</i>	DGE Dick Stevens	5 min	9:00	9:05
Overview <i>The Future Vision Program - Who decides on how we spend the DDF - Club Qualification - MOU</i>	Philippe Lamoise	15 min	9:05	9:20
District Grants <i>How much DDF the clubs can get - Matching rules - Timeline - Application process overview - Eligibility - Selection on merit - Reporting requirements</i>	Marge Cole	25 min	9:20	9:45
District Grants Website Demo <i>Project pages - Submitting a project - Login access - Uploading photos and documents - Signature process</i>	Philippe Lamoise	20 min	9:45	10:05
Q&A on District Grants		15 min	10:05	10:20
Break		15 min	10:20	10:35
Global Grants <i>Global Grants Process Overview – TRF Rules – District 5340 Rules – Finding a Grant – Friends of District xxxx - Grant Partnerships – Grant Funding - Creating a Proposal and an Application – Competing for DDF – Project Management – Reporting – References and Resources. “How to do a Global Grant”</i>	John Fistere	35 min	10:35	11:10
Global Grants Website Demo <i>Project pages - Submitting a project - login access - Uploading photos and documents - Member Access application process on the RI website</i>	Philippe Lamoise	30 min	11:10	11:40
Q&A on Global Grants		15 min	11:40	11:55
Closing <i>Concluding remarks</i>	Pam Russell	5 min	11:55	12:00

DDF for 2011-12

Final for 2011-12

Carry-over DDF from 2010-11	\$ 68,455.44
GG 25111 (El Cajon Breakfast)	\$ (12,000.00)
Net Carry-over DDF from 2010-11	\$ 56,455.44
District Transfers of DDF	\$ 39,500.00
2011-12 DDF	\$ 238,254.16
Total Available DDF for 2011-12	\$ 334,209.60
District Grants	\$ 72,850.00
Global Grant Awards	\$ 246,366.00
Available DDF	\$ 14,993.60

District Grant Awards

Final for 2011-12

Grant #	District 5340 Club	Total Project	Country	Name	DDF Awarded
P-46	Del Mar-Solana Beach Sunrise	\$ 8,000.00	El Salvador	School Farm II	\$ 3,000.00
P-48	Coronado	7,200.00	Haiti	Ultrasound for Haiti	3,000.00
P-49	Rancho Bernardo Sunrise (San Diego)	24,000.00	Mexico	Children 's Cancer Center Upgr	9,000.00
P-50	La Mesa Sunrise	10,000.00	Costa Rica	Wheelchair Repair	2,500.00
P-51	San Luis Rey (Oceanside)	14,000.00	USA	Ivey Ranch Roof	7,000.00
P-52	San Diego	8,000.00	Malawi	Bore Hole #2...Cure Hospital	3,000.00
P-54	La Jolla Golden Triangle	6,506.00	Pakistan	Clean Drinking Water	3,000.00
P-55	Rancho Bernardo (San Diego)	6,000.00	FSM & USA	Dictionary Project	3,000.00
P-56	National City	2,000.00	USA	Early Childhood Literacy	1,000.00
P-57	Borrego Springs	6,000.00	USA	Oases of Literacy	3,000.00
P-58	La Jolla Sunrise	7,000.00	USA	Burn Survivor Retreat	3,000.00
P-60	San Diego Downtown Breakfast	6,000.00	Zambia	HIV Positive Children	3,000.00
P-61	San Diego	1,720.00	USA	Chavez Literacy Project	860.00
P-62	La Mesa Sunrise	1,000.00	USA	Literacy	500.00
P-63	Encinitas	20,000.00	Cambodia	Cambodia Microcredit Project	3,000.00
P-64	San Diego North	6,000.00	USA	Project Fore Specialized Cart	3,000.00
P-65	San Diego-Paradise Valley	2,000.00	USA	Basic Education & Literacy	1,000.00
P-67	Del Mar	6,000.00	Mexico	Hogar Infantil Orphanage Furnishings	3,000.00
P-68	Vista	500.00	USA	District Literacy	250.00
P-69	Mission Valley (San Diego)	6,000.00	USA	District Literacy Grant	3,000.00
P-70	Mission Bay (San Diego)	6,000.00	Mexico	Smiles of Baja Mexico	3,000.00
P-71	San Marcos	4,600.00	USA	Motivate to Read	2,300.00
P-74	Escondido	2,400.00	USA	Dictionary Project	1,200.00
P-75	Escondido	5,000.00	USA	Rolling Readers	1,800.00
P-76	Southeast San Diego	600.00	USA	LiteracyProject-Southeast	300.00
P-78	Shadowridge (Vista)	2,000.00	USA	Reading Is Fun Literacy Program	1,000.00
P-82	San Diego Naval Base	1,000.00	USA	District Literacy Grant	500.00
P-83	San Diego Uptown Sunrise	6,000.00	USA	District Literacy Grant	3,000.00
P-84	El Cajon	1,600.00	USA	District Literacy Grant	800.00
P-85	Camp Pendleton	3,600.00	Mexico	Medical Camp	840.00
	District 5340			District Literacy Grant	-
Total		\$ 180,726.00			\$ 72,850.00

Rotary District Grants Guidelines

- Clubs must be up-to-date on District & RI dues
- Club donations to Annual Programs Fund (unrestricted giving) to TRF will be taken into consideration
- Clubs may work together on a joint project—the host club must submit an application and a Final Report
- If the project does not use the entire amount of DDF given—the remainder must be returned to the District
- All paperwork (receipts, photos, project descriptions) are due by March 31, 2013 with the Final Report online
- Applications must be completed on Matching Grants website:
<http://www.MatchingGrants.org/district/>

Rotary District Literacy Grants Guidelines:

- Clubs may receive a second District Grant if used for a literacy project in local Title 1 (low income) schools
- Clubs may provide reading books for grades Kindergarten—3rd grade
- Clubs are encouraged to read to children in classrooms and present books to them at that time
- Any vendor may be used to purchase books

Rotary District Grants Funding Guidelines

- District Funding (DDF) available for District Grants: \$90,000.
- Up to \$3000/per club—must be matched by Club donations
- Minimum project size: \$6,000 (\$200 for Literacy Grants)
- Clubs may have two District Grants if one is a District Literacy Grant
- No TRF match

District Grant Signing Information

First you must have your project listed on the District Grants website at www.MatchingGrants.org/district. If you have not done so, click on “Submit Project” and follow the instructions.

Then your project must be “Fully Pledged”, which means you have listed all the funding to reach your total budget. If your project is not “Fully Pledged”, go to the “Financing” tab of the administration page and add/update contributions, or change the total budget using the “Edit Project Page” button on the “Description” tab of the administration page. The DDF you are asking for must be included in the financing. To go to the administration page of your project, click on the “Administration” button on your project page.

Then you must get your project signed before it will be considered for DDF approval. To do so, click on the “Start Club Signature Process” on the “Description” tab of the administration page. This will give you a possible list of signatories. Select on this list the primary project contact (already checked), **and the current club President for each club requesting DDF**. These are the only people who are **required** to sign the project. If your club President is not on the list, you need to add them as project partner on the “History Logs” tab of the administration page. Once you start this signature process, you will not be able to update the project description, so make sure it is correct and has all the information (including PDF documents) you want the district committee to review for approval of the DDF.

Starting the signature process will send emails to all the signatories with instructions on how to sign the project. Once all the signatures have been collected, the project status will change to “Signed” and your project will be considered for DDF approval.

Global Grant Awards

Final for 2011-12

MG.org #	GG #	District 5340 Club	Project Name	DDF
G-61	25511	Rancho Bernardo (San Diego)	Ecuador Villages Safe Water	\$ 7,495.00
G-64	25486	Carlsbad Hi-Noon	Clean Water for Belize	44,500.00
G-72	25681	San Diego Downtown Breakfast	St. Stephan's Hospital	6,000.00
G-118	25561	La Mesa Sunrise	Advancing Education Technology	15,000.00
G-120	25718	Vista	Heart-to-Heart	8,800.00
G-126	25536	Camp Pendleton	Napkin Vending & Incinerator	8,000.00
G-131	25543	Del Mar - Solana Beach Sunrise	Toilet Blocks	8,000.00
G-133	25552	Poway	Microloans for poor	12,500.00
G-135	25637	San Marcos	Vocational School Equipment	10,000.00
G-137	25659	La Jolla Sunrise	Gift of Life	15,071.00
G-146	25584	Blythe	Avoidable Blindness - Nigeria	10,000.00
G-149	25920	San Diego Coastal/Del Mar	Nkondo Expanded Irrigation	7,500.00
G-155	25665	Del Mar	Githunguri Adopt a Village	10,000.00
G-168	25623	Del Mar - Solana Beach Sunrise	Mothers of Peace	12,000.00
G-170	25619	Vista	Elementary Computer Lab - India	10,000.00
G-174	25631	District 5340 (LJGT)	Inbound Scholar - Ecuador (2011-12)	10,000.00
G-175	25632	District 5340 (LJGT)	Inbound Scholar - Kenya (2011-12)	15,000.00
G-209	Proposal	Carlsbad	Adopt A Village - South Africa	7,000.00
G-231	25883	Fallbrook	Water Reclamation - Uganda	7,500.00
G-263	25949	District 5340 (LJGT)	Inbound Scholar to USD (2012-13)	12,000.00
G-266	25961	Escondido Sunrise	Honduras Teens & Filters	10,000.00
		Total		\$ 246,366.00